



Chamber of Commerce and Industry
Chemnitz

IHK Chemnitz
GB Bildung
Straße der Nationen 25
09111 Chemnitz

Please fill out the application in full and attach all required documents (see annex)

Application

for recognition (only tick applicable qualifications)

- Equivalence/recognition in accordance with Article 37 of the Unification Treaty (*EinigVtr*)
- Equivalence/recognition under the Federal Expellee Law (*BVFG*)
- Recognition of/expert statement on a professional qualification attained abroad

Applicant details

Surname, first name (male/female) _____

Date of birth: _____ Place of birth: _____

Current address:

In which country was the qualification attained? _____

What general education and which professional qualifications did you attain in your country of origin?

Declaration

I hereby declare that I have not made an application for recognition to any other authority in the Federal Republic of Germany to date.

Place, date

Signature:

Annex

Information sheet

Required documents for equivalence in accordance with the Unification Treaty

1. Application for equivalence/recognition – signed personally in writing
2. Copy of identity card or passport
3. Certified copy of the official documents in cases of name changes (e.g. marriage certificate, civil registry office documents).
4. Officially certified copy of the original certificate and grade report of the professional qualification (e.g. skilled worker's certificate and grade report, master craftsman certificate and grade report).
5. Declaration that no other Chambers of Commerce and Industry, Chambers of Crafts and Trades or other authority have been asked to examine these documents.

Required documents for equivalence for repatriates

1. Application for equivalence/recognition – signed personally in writing
2. Copy of identity card or passport
3. Certified copy of the official documents in cases of name changes (e.g. marriage certificate, civil registry office documents).
4. A CV in tabular form
5. Officially certified copy of your Federal Expellee identity card
6. German translation of the original certificate and grade report by a translator legally sworn in Germany
Work record card with German translation
7. Declaration that no other Chambers of Commerce and Industry, Chambers of Crafts and Trades or other authority have been asked to examine these documents.

Required documents for equivalence of a qualification attained abroad

1. Application for equivalence/recognition – signed personally in writing
2. Officially certified copy of your residence permit
3. Other documents – see documents for equivalence for repatriates above

It is important to note the following: All copies must be officially certified!

Please note: Recognition of a foreign qualification does not mean that a new certificate will be issued.

The collection of this data is required to process your request. This data will only be used and stored for this purpose. Missing information may lead to delays in processing or possibly to the rejection of your request. The information will not be processed for other purposes or passed to unauthorised third parties.

Address and contact according to applicant's residence